MISSION SIGHT ONLINE PRIVACY POLICY

Effective and last updated: February 16, 2024

Mission Sight operates the <u>www.mission-sight.com</u> website. Your privacy is critically important to us. This Privacy Policy document contains types of information that are collected and recorded by Mission Sight and how we use this information. We are committed to protecting your personal information and your right to privacy. If you have any questions or concerns about our policy, or our practices concerning your personal information, please contact us at <u>missionsight24@gmail.com</u>.

By using our Service, you agree to the collection and use of information.

Contents:

- I. Information Collected
- II. Means of Information Collection
- III. Reasons for Collecting Information
- IV. Storage and Use of Information
- V. Communication with Site Visitors
- VI. Cookies and Other Tracking Tools
- VII. Withdrawal of Consent
- VIII. Request a Copy of Personal Information
 - IX. Privacy Policy Updates
 - X. Questions

I. Information Collected

We gather, accumulate, and secure any data you submit via our website or share with us through various means. This encompasses but is not limited to, details such as names, ages, email addresses, residential addresses, and telephone numbers. All emails directed to missionsight24@gmail.com are retained, and any information contained within these emails is securely stored. Additionally, we may employ software tools to analyze and capture session data, which includes metrics like page response durations, the extent of time spent on specific pages, interactions with page content, and navigation methods away from the page. Further, we collect feedback obtained through forms and comments made on social media channels, including Instagram and TikTok.

II. Means of Information Collection

When you submit one of the forms on our website, we record your inputted data into a secure spreadsheet, and we save a copy of the form into a safe and secure folder. All personal

information stays within company use only and is not shared with any persons not affiliated with Mission Sight. In addition, emails received at <u>missionsight24@gmail.com</u> are stored in a secure folder, and included data is also recorded in a company spreadsheet.

III. Reasons for Collecting Information

We collect non-personal and personal information for the following purposes:

- a. For use within our Support Box and Vision Link Family Network Services.
- b. Addresses are collected for shipment of Support Boxes.
- c. Other demographics and numerical data are collected to aid in the customization of Support Boxes
- *d.* Written text received in website forms and emails is used to aid in our understanding of users' situations so they can maximize their use of our initiatives.
- e. Long-term tracking of the number of Mission Sight users

IV. Storage and Use of Information

Our group operates through the Wix.com platform. This service offers us a digital venue to engage with supporters and disseminate information about our efforts. Your details may be preserved within Wix.com's data storage solutions, their databases, and across Wix.com's suite of applications. To protect your information, Wix.com employs secure servers that are safeguarded by firewall technology.

V. Communication With Site Visitors

We may contact you to notify you regarding your completed forms, support box order, or network initiative information. For these purposes, we may contact you via email, telephone, text messages, and postal mail.

VI. Cookies and Other Tracking Tools

The Mission Sight Website uses Cookies to track website views and visitation. The analytics Cookies provides us with are occasionally reviewed, and data is recorded. When users visit our website, they are provided with the option to accept or decline all Cookies.

VII. Withdrawal of Consent

If you don't want us to process your data anymore, please contact us at <u>missionsight24@gmail.com</u> or complete the form linked on the Privacy Policy page of the Mission Sight website. All requests will be processed and granted within 48 hours.

VIII. Request a Copy of Personal Information

If you would like to view what information and data we have stored regarding your personal information, please contact us at <u>missionsight24@gmail.com</u> or complete the form linked on the

Privacy Policy page of the Mission Sight website. All requests will be processed and granted within 48 hours.

XI. Privacy Policy Updates

We hold the authority to amend this privacy policy whenever necessary, hence we encourage you to periodically check for updates. Any modifications or clarifications will become effective as soon as they are published on our website. Should there be significant alterations to this policy, we will inform you on this page, ensuring you're informed about the types of information we gather, the ways in which we utilize it, and the circumstances under which it may be used and/or shared.

X. Questions

Should you wish to access, rectify, modify, or remove any personal data we possess about you, please feel free to reach out to us at missionsight24@gmail.com. Furthermore, we welcome any inquiries or feedback you may have.